



Open Position

Shipping and Receiving Supervisor

Basic Function: Responsible for the day-to-day shipping and receiving activities.

About SencorpWhite: SencorpWhite is an industry-leading designer and manufacturer of advanced logistic systems, thermoformers, sealing machines, and inventory management software. We offer customized solutions with in-house engineering, design and manufacturing capabilities, on-site maintenance, and service with field service engineers located throughout the United States.

Primary Duties and Responsibilities:

- Manage day-to-day shipping and receiving activities.
- Oversee the coordinator of transportation for inbound and outbound freight shipments.
- Receive and distribute materials, parts and supplies to correct departments.
- Load and unload trucks that may require the operation of a crane/boom by rigging and hoisting.
- Build crates for heavy industrial equipment.
- Work overtime as required to meet scheduled ship dates.
- Other duties as assigned.

Job Requirements and Qualifications:

- Shipping/receiving experience required.
- Must have shipping experience with heavy industrial machinery.
- Proficient with electronic shipping software, UPS is a plus.
- Knowledge of logistics and shipping documentation.
- Exceptional organizational and time management skills.
- Excellent interpersonal and communication skills.
- Forklift operation is required.
- Ability to work independently and safely.
- Maintain a clean and organized work environment.
- Demonstrated commitment to safety and quality.
- Ability to stand for long periods of time and lift to 35lbs.

To Apply: [Click Here](#) . To refer a candidate logon to ADP and go My Quick Links Career Center on the home page.

\$500 Referral Reward for this Position